



THE MUSIC SCHOOL  
OF DELAWARE

David J. Pacific, *President & CEO*

## **DELAWARE WOMEN'S CHORUS MUSIC DIRECTOR JOB DESCRIPTION**

### **Music Director – Delaware Women's Chorus**

**One of the Premier Ensembles of The Music School of Delaware – Wilmington Campus**

**Reports to:** Department Head and Dean of Students and Faculty

#### **Time Commitment**

- Weekly two-hour rehearsals
- Sectional rehearsals as needed
- A minimum of two major public performances annually
- Additional outreach performances and community engagement activities throughout the tristate region

#### **Compensation**

Compensation is commensurate with education and experience.

#### **Position Summary**

The Music Director of the Delaware Women's Chorus (DWC) provides artistic leadership for one of The Music School of Delaware's premier ensembles. The Director is responsible for cultivating an engaging, inclusive, and musically enriching choral experience while advancing the mission of the chorus through artistic excellence, community engagement, and educational growth.

The Music Director will oversee repertoire selection, rehearsal planning, vocal development, and concert preparation, leading a minimum of two major seasonal performances annually, as well as additional projects and outreach initiatives that reflect the mission and visibility of the Delaware Women's Chorus within the broader community.

#### **Primary Responsibilities**

##### **Artistic Leadership & Rehearsal Direction**

- Foster a positive, welcoming, nurturing, and educational environment for treble singers ages 18 and older.
- Conduct rehearsals in a manner that is flexible, supportive, and responsive to a range of voice types, abilities, and musical backgrounds.
- Plan and lead productive rehearsals, including vocal warm-ups designed to develop healthy vocal technique, musicianship, and ensemble skills.



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- Select and prepare repertoire that reflects artistic excellence and includes diverse genres and styles appropriate for treble voices.

### **Singer Recruitment & Placement**

- Conduct voice placement interviews (auditions) for prospective singers in August/September and January.
- Consider and assess mid-season enrollment opportunities when appropriate.
- Support singer growth and retention through thoughtful leadership and musical mentorship.

### **Community Engagement & Collaboration**

- Strengthen the visibility of the chorus through outreach and relationship-building with arts organizations, conductors, schools, and community groups.
- Encourage collaborations that advance the artistic and educational mission of the ensemble and The Music School of Delaware.

### **Season Planning & Administrative Responsibilities**

- Collaborate with the Department Head and Dean of Students and Faculty to establish concert dates and season planning in alignment with The Music School of Delaware's annual calendar.
- Work with the Dean to develop and manage an annual budget and adhere to approved financial guidelines.
- Coordinate the timely ordering of music and materials within budget parameters.
- Participate in planning discussions related to performances, outreach opportunities, and artistic programming.

### **Essential Qualifications**

- Demonstrated commitment to embracing and advancing the mission of the Delaware Women's Chorus.
- Deep appreciation for and understanding of women's/treble choral singing and repertoire across diverse genres.
- Passion for creating meaningful artistic experiences for adult singers of varying musical backgrounds and abilities.

### **Preferred Qualifications**

Preference may be given to candidates with one or more of the following:

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[www.musicschoolofdelaware.org](http://www.musicschoolofdelaware.org)

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Milford Branch • 302-422-2043 • fax 302-422-3340 | 23 N. Walnut Street, Milford, DE 19963



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- Minimum of five years of choral conducting experience.
- Undergraduate or graduate degree with an emphasis in choral conducting, music education, vocal performance, or a related field.
- Experience collaborating with arts organizations, conductors, and community partners to increase visibility and encourage outreach initiatives.
- Experience teaching and conducting a broad range of musical styles.
- Knowledge of traditional and emerging repertoire for SA, SSA, and SSAA ensembles.

### **Core Competencies**

The ideal candidate will demonstrate:

- A commitment to cultivating welcoming, inclusive, and respectful spaces within a performing arts environment.
- Understanding of vocal development and effective teaching strategies for an intergenerational community of singers with varied experience levels.
- Strong rehearsal planning and ensemble leadership skills.
- Effective interpersonal, organizational, and leadership abilities.
- Strong written and verbal communication skills.
- The ability to develop vocal and musical skills among singers with varied levels of experience and training.
- Flexibility, creativity, and enthusiasm in artistic programming and community engagement.

Please send all resumes and cover letters to Cheri Astolfi, Dean at [castolfi@musicsofdelaware.org](mailto:castolfi@musicsofdelaware.org).